



EMPLOYMENT OPPORTUNITY

ECONOMIC DEVELOPMENT OFFICER

The Alexis Nakota Sioux Nation is seeking to fill the position of Economic Development Officer who is responsible for leading the economic development efforts for the Nation. This includes developing strategies to attract new businesses and investments, identifying opportunities for growth, and working with stakeholders to improve the local economy. The Economic Development Officer will also be responsible for monitoring and evaluating the impact of economic development initiatives, preparing reports on progress and outcomes, and providing recommendations for improvement.

Position Summary:

- Five or more years experience in the development and support of economic development authorities.
- Develop strategies to attract new businesses and investments.
- Identify opportunities for economic growth within the region.
- Work with stakeholders to ensure economic development initiatives are successful
- Monitor progress of economic development initiatives and evaluate their effectiveness
- Prepare reports on progress and outcomes of initiatives
- Network with other organizations to identify potential partners in economic development efforts
- Create presentations to inform stakeholders about current projects
- Determine project deliverables, outcomes and activities.
 - Identify the critical path for each project.
 - Manage projects to ensure all timelines, and deliverables are met.
- The capacity to work effectively with other agencies and organizations involved in economic development, including Federal, Provincial, Municipal and First Nation governments and authorities.
 - Conduct effective market research to determine suitable economic development opportunities for the Nation.
 - Work with governments, business individuals and industries to provide support in the development of strategic partnerships, alliances and joint ventures that support economic development for the Nation.

- The effective administration of an economic development portfolio in an accountable and responsible manner.
 - Clearly understand, articulate and where possible include and be respectful of First Nations cultural and traditional values in all economic development activities.
 - Be aware of economic development funding sources and effectively develop proposals and secure funding for the Nation to deliver capital and operational budget requirements.
- Good oral and written communications skills including proficient community skills.
- An ability and willingness to work demanding, and often irregular hours.
- A valid class 5 driver's license.

Qualifications:

Business Degree and/or related Certification in Commerce, Marketing or Business. 5 years of professional work experience in the business field. Ability to speak the stoney Language will be considered an asset.

This competition is open to all qualified applicants. The Closing date for applications is November 01, 2024 by 4:00 pm. Prospective employees may be required to undergo a security clearance.

Screening of applicants will be utilized and only successful candidates will be contacted for an interview.

Please submit cover letters and resume to the attention of:

humanresources@ansn.ca

c/o Patricia Alexis, HR, Administration

Address: Box 7, Glenevis, AB, T0E-0X0